



City of San Jose

Hotel Business Improvement District Fee Remittance Form

Reporting Period: Please circle the reporting month or quarter

Year:

Monthly: Jan Feb Mar Apr May Jun Jul Aug Sep Oct Nov Dec

Quarterly: First (Jan-Mar) Second (Apr-Jun) Third (Jul-Sep) Fourth (Oct-Dec)

You are required to complete this form and pay the Hotel Business Improvement District (HBID) Fee pursuant to San Jose Ordinance No. 27644 adopted by the San Jose City Council on January 24, 2006 and is effective as of February 26, 2006. This form, accompanied by your payment and exemption claims, must be filed with the Director of Finance in the same manner as the City's Transient Occupancy Tax:

Monthly: on or before the last day of each calendar month following the close of the reporting calendar month.

Quarterly: on or before the last day of each monthly following the close of the reporting calendar quarter.

Name of Hotel or Motel:	Address:
1	Total number of occupied rooms for the reporting period
2	Total number of occupied rooms for 30 or more consecutive days ()
3	Total number of occupied rooms by Foreign and/or Federal Government employees on official business ()
4	Previous month/quarter adjustments ()
5	Total exemptions and adjustments (Add 2+3+4) ()
6	Total number of occupied rooms subject to HBID fee (Subtract line 5 from line 1)
7	Hotel Business Improvement District Fee: (Special Fund) Multiply line 6 by (*) \$
(*) The Hotel Business Improvement District Fee is imposed on all hotels/motels with 80 OR MORE GUEST ROOMS located within the city limits of the City of San Jose. The HBID Fee is based on the distance of the hotel/motel from the San Jose McEnery Convention Center (SJMCC), located at 150 W. San Carlos Street, San Jose, CA 95113. The HBID is due as follows:	
<ul style="list-style-type: none"> ➤ Zone A: \$2.00 per occupied room per night for hotels/motels located within one-mile radius of the SJMCC ➤ Zone B: \$1.00 per occupied room per night for hotels/motels located within one to three miles from SJMCC ➤ Zone C: \$0.75 per occupied room per night for hotels/motels located outside the three-mile radius of SJMCC 	
8	Penalty: 1-30 Days Late (10% of line 7) \$
9	Penalty: Over 30 days late (additional 10% of line 7) \$
10	Interest: If remitted within 30 days from due date (Number of days past due X .0004931507X [Sum of Line 7 + Line 8]) \$
11	Interest: If remitted more than 30 days after due date (Number of days past 30 days X .0004931507 X [Sum of Line 7 + Line 8 + Line 9])
12	Total Due: (Add line 7 through line 11) \$

I declare, under penalty of perjury, that the information contained herein is true and correct to the best of my knowledge.

Signature

Title

Date

Phone Numbers

Address

Please provide supporting documents for any exemption claims and return this form with your check payable to City of San Jose. Mail your form to City of San Jose, Treasury Division - Payment Processing, 200 East Santa Clara Street 13th Floor San Jose, CA 95113-1908. Retain a photocopy for your records.