

# City of San Jose

## Convention Center Facilities District Tax Remittance Form

**Reporting Period: Please circle the reporting month or quarter**

**Year:**

**Monthly:**      Jan      Feb      Mar      Apr      May      Jun      Jul      Aug      Sep      Oct      Nov      Dec

**Quarterly:**              First (Jan-Mar)      Second (Apr-Jun)      Third (Jul-Sep)      Fourth (Oct-Dec)

You are required to complete this form and pay the Convention Center Facilities District (CCFD) Tax pursuant to property owners' approval of the Special Tax for the financing of improvements to the San Jose McEnery Convention Center (SJMCC), located at 150 W. San Carlos Street, San Jose, CA 95113. This form, accompanied by your payment and exemption claim, must be filed with the Director of Finance in the same manner as the City's Transient Occupancy Tax:

**Monthly:** on or before the last day of each calendar month following the close of the reporting calendar month.

**Quarterly:** on or before the last day of each month following the close of the reporting calendar quarter.

Name of Hotel or Motel:	Address:	
1	Total Gross Rent for the Reporting Period	
2	Total Gross Rent for Over 30-Day Occupancy Exemption	(                      )
3	Total Taxable Rent (Subtract line 2 from line 1)	
4	<b>Convention Center Facilities District Tax:</b> (Special Fund) Multiply line 3 by (*)	\$
(*) The Convention Center Facility District Tax is imposed on all hotels/motels located within the city limits of the City of San Jose. The CCFD tax is due as follows: <ul style="list-style-type: none"> <li>➤ Zone 1: 4% per room per night for hotels/motels located within two-and-one-quarter-mile (2 ¼) radius of the SJMCC</li> <li>➤ Zone 2: all properties located outside the two-and-one-quarter mile (2 ¼) radius of SJMCC are calculated as follows:                         <ul style="list-style-type: none"> <li>○ 1% July 1, 2009 – December 31, 2009</li> <li>○ 2% January 1, 2010 – June 30, 2010</li> <li>○ 3% July 1, 2010 – June 30, 2011</li> <li>○ 4% July 1, 2011 and thereafter</li> </ul> </li> </ul>		
5	Penalty: 10% of line 4 (1 or More Days Late)	\$
6	Penalty: Over 180 days late (additional 1.5% of line 4 for each month after the first six months)	\$
7	<b>Total Due: (Add line 4 through line 6)</b>	\$

I declare, under penalty of perjury, that the information contained herein is true and correct to the best of my knowledge.

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Signature	Title	Date
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